To: Ewing Haley, Susan[susan_ewing_haley@nps.gov]

From: Savidge, Michael

Sent: Wed 10/29/2014 7:09:04 PM

Importance: Normal

Subject: Re: Office project reminder

Received: Wed 10/29/2014 7:09:11 PM

Susan,

Further updated file list for tomorrow's discussion in war room at 11AM.

Mike

PS. Do you have this contractor sign a "non-disclosure" agreement? I will need that as part of her contract thru GGNPC given the sensitive nature of my supt files and dog mgt files.

On Wed, Oct 29, 2014 at 10:50 AM, Savidge, Michael < michael j savidge@nps.gov > wrote:

Susan.

Attached is my updated file list. I have reserved War room for our discussion at 11AM.

Mike

On Wed, Oct 29, 2014 at 9:27 AM, Savidge, Michael < michael j savidge@nps.gov > wrote:

Susan,

Attached is that section of task order related to this admin support. GGNPC account for this task can be gotten from Garrett Lee. I will touch base with him before our meeting today.

Mike

On Tue, Oct 28, 2014 at 4:08 PM, Ewing Haley, Susan < susan ewing haley@nps.gov > wrote:

Hi Mike,

Please check for previous message about project account and task agreement information so I can draft a Scope of Work and contract for the project! Thank you.

Susan

Susan Ewing Haley Supervisory Curator

National Park Service Golden Gate National Recreation Area Park Archives & Records Center Fort Mason, Bldg 201 San Francisco, CA 94123 415-561-2804